Planned Maintenance Support Overview

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Purpose	Overview of how DEVA Maintenance supports PPM creation, improvement and implementation
Client value	Reduced breakdowns, clearer routines, better asset control and improved maintenance discipline
Document type	Service overview
Scope	Production machinery, site assets, utilities, plant rooms and industrial equipment

1. Purpose

Planned maintenance is most effective when it is practical, risk-based and followed consistently. DEVA Maintenance Services LTD supports clients by creating, reviewing and implementing planned preventative maintenance routines that fit the real site environment rather than producing paperwork that is difficult to use.

The aim is to reduce avoidable failures, improve asset condition, strengthen defect reporting, support safe operation and give engineering and production teams a clearer view of what needs doing and when.

2. What DEVA can support

Area	Support provided
Asset review	Identify assets, locations, critical equipment, known faults and operational impact.
Criticality ranking	Score assets by safety, production, downtime, quality, environmental and repair impact.
Task creation	Build maintenance tasks that are clear, practical and relevant to actual equipment risks.
Frequency setting	Recommend daily, weekly, monthly, quarterly, 6-monthly or annual tasks based on risk and operating conditions.
Checklists and schedules	Create usable PPM checklists, maintenance schedules, defect logs and completion records.
Implementation support	Help engineers, operators or supervisors understand and use the system correctly.

Area	Support provided
Defect control	Ensure findings from PPM checks turn into actions rather than remaining unchecked notes.
Continuous improvement	Use PPM findings to reduce repeat failures and improve equipment reliability over time.

3. Suggested delivery approach

Stage	Activity	Output
1. Site review	Walk the site, review current maintenance routines and identify priority assets.	Initial observations and asset list.
2. Asset criticality	Rank assets by impact and risk so effort is focused where it matters most.	Criticality ranking and priority list.
3. Task design	Create clear checks covering safety, mechanical, electrical, fluids, services and operation.	Task library and checklist structure.
4. Frequency plan	Set frequencies based on risk, failure history, access and production schedule.	Maintenance schedule.
5. Trial and refine	Run sample checks and adjust wording, frequency and practicality.	Working PPM documents.
6. Handover	Brief client team and agree how defects/actions are recorded and followed up.	Usable maintenance routine and handover notes.

4. Good PPM principles

- Focus on equipment that affects safety, production uptime, quality, environmental risk or high repair cost.
- Make checks specific enough to be useful but simple enough to be completed consistently.
- Turn defects into actions with owner, priority and due date.
- Review tasks after failures to capture what should have been checked earlier.
- Avoid duplicating checks that do not add value.
- Include housekeeping, guards, leaks, lubrication, wear, alignment, services and operational performance.
- Use evidence from breakdowns, operator feedback and production losses to improve the schedule.

5. Client information usually required

- Asset list, layout, equipment manuals or nameplate details where available.
- Known repeat faults, high downtime equipment and production bottlenecks.
- Current PPM documents, checklists, schedules or CMMS exports if used.
- Shift pattern, available access windows and shutdown periods.
- Spares availability and preferred suppliers.
- Client site rules, permit systems, safety requirements and documentation standards.

6. Typical deliverables

Deliverable	Purpose
Asset Register	Records equipment details, locations, criticality and maintenance ownership.
Maintenance Schedule	Controls due dates, frequencies, owners and completion records.
PPM Checklist	Provides structured inspection and service checks.
Defect Log	Tracks faults found, priority, owner, status and close-out.
Action Tracker	Turns maintenance findings into managed improvement work.
Handover Notes	Explains how the system should be used and maintained.

Document owner	Company Director
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Signature	_____
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